



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

ARTS COMMERCE COLLEGE, YEODA

- Name of the Head of the institution **DR. Y. G. SINGH**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9657233055**
- Mobile No: **8668772598**
- Registered e-mail **acollegeyeoda@gmail.com**
- Alternate e-mail **iqacaccy@gmail.com**
- Address **AKOT-DARYAPUR HIGHWAY, AT POST YEODA**
- City/Town **TQ. DARYAPUR, DIST. AMRAVATI**
- State/UT **MAHARASHTRA**
- Pin Code **444706**

2. Institutional status

- Affiliated / Constitution Colleges **Arts Commerce College, Yeoda**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **SANT GADGE BABA AMRAVATI UNIVERSITY AMRAVATI**
- Name of the IQAC Coordinator **DR. A. M. KATROJWAR**
- Phone No. **9420713449**
- Alternate phone No. **9403304536**
- Mobile **9420713449**
- IQAC e-mail address **iqacaccy@gmail.com**
- Alternate e-mail address **acollegeyeoda@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.accy.ac.in/pdf/AOAR2019-2020.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.accy.ac.in/pdf/ACADEMIC%20CALENDAR%202021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.52	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

15/08/2016

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	N.A.	N.A.	N.A.	00

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Plan of Action for the Session 2021-22: 1. Organization of a National Online Conference. 2. Publication of an Online Book. 3. Organization of Value-Added Courses. 4. Hosting an Online Yoga Workshop. 5. Implementation of Ph.D. Course Work. 6. Program for Conservation of Environment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Plan of Action	Plan of Action was prepared by the concerned committee coordinator
Organization of E-conference	E-conference was organized on 30-11-2021
Organisation Value Added Courses	Several departments conducted Value Added Courses
Publication of E-book	E-book published
Programs for conservation of Environment	Tree plantation, Plastic eradication, Cleanliness Drive, Providing Water bowls for birds
Organisation of extra curricular activities	Voter Awareness Rally, Blood Donation Camp, AIDS Eradication Rally etc.
Organisation of Slow and Advanced Learners Classes	Slow and Advanced Learners Classes were conducted.
Publication of Research Paper	Research Papers were published
Organisation of study tours\visits	Study tours and visits were conducted

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	12/07/2023

14. Whether institutional data submitted to AISHE

Part A

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• Pin Code	444706
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• Location	Rural
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• Name of the IQAC Coordinator	DR. A. M. KATROJWAR

• Phone No.	9420713449				
• Alternate phone No.	9403304536				
• Mobile	9420713449				
• IQAC e-mail address	iqacaccy@gmail.com				
• Alternate e-mail address	acollegeyeoda@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	chrome-extension://efaidnbnmnibpcajpcgllclefindmkaj/https://www.accy.ac.in/pdf/AQAR2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.accy.ac.in/pdf/ACADEMIC%20CALENDAR%202021-22.pdf				
5.Accreditation Details					
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
N.A.	N.A.	N.A.	N.A.	00	
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- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	12/07/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/12/2022

15. Multidisciplinary / interdisciplinary

- *The institution is affiliated with S.G.B. Amravati University, Amravati, and it offers education in two faculties, namely Arts and Commerce. The faculty of Arts encompasses a wide range of interdisciplinary subjects, including Sociology, History, Economics, Political Science, Home Economics, Music, and various languages such as Urdu, Persian, Marathi, English, Marathi literature, Urdu literature, and Persian literature.*
- *In addition to undergraduate programs, the institution also provides post-graduation courses in English and History subjects, allowing students to pursue advanced studies in these fields.*
- *As an affiliated institution, it adheres to the guidelines and regulations set forth by the affiliating university. Therefore, the policies and practices of the National Education Policy 2020 (NEP-2020) are duly followed and implemented in its educational approach.*
- *Through its diverse offerings and commitment to academic excellence, the institution aims to provide a comprehensive and enriching learning experience to its students while preparing them to excel in their chosen disciplines and contribute meaningfully to society.*

16.Academic bank of credits (ABC):

- *As the affiliating University has not yet implemented the Academic Bank of Credits (ABC) system, the institute does not follow this particular framework. The Academic Bank of Credits is a system introduced under the National Education Policy 2020, where students can accumulate credits for various courses they undertake during their academic journey. These credits can be transferred and accumulated, allowing for greater flexibility and mobility in education.*
- *Since the University has not introduced ABC, the institute continues to follow its existing credit and grading system for assessing students' academic progress and performance.*
- *As a responsible institution, it ensures that students receive*

ive a quality education aligned with the guidelines and policies set by the affiliating University. Any changes or updates in the academic structure will be implemented once they are officially mandated by the University. Until then, the institute operates based on its established procedures and practices.

17.Skill development:

- *The institution does not actually run skill development courses. However, faculty members always try to inspire students to attend skill development or Value Added Courses. In the same way, all the departments aim at imbibing the importance of skill development through their teaching.*
- *Certificate courses are organized*
- *Apart from catering to quality education and building students' minds, the institute aims to boost the students' confidence and self-esteem.*
- *All departments focus on human values through teaching.*

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- *The college highly represents "Unity in Diversity" as there are subjects viz. Urdu Persian, Marathi, English, Urdu literature, Persian literature, and Marathi literature along with other interdisciplinary subjects.*
- *Hindi, Marathi, and English with local dialects are the medium of communication,*
- *The institution reflects appropriate integration of the Indian Knowledge System as it caters to education in four languages. mentioned above.*
- *Indian culture, tradition, and philosophy are given importa*

nce and conveyed to students that help them be good citizens of India.

- Faculty members use online teaching mode. There are also Youtube channels of some of the faculties.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- Outcome-based education is an educational theory based on part of an education system around goals. All subjects reveal certain outcomes. By the end of the syllabus or course, students are expected to achieve the goal. Actually, no exact style of teaching or assessment in OBE is mentioned. But regular classes, internal assessment, and the role of the teacher help the students gain specific outcomes.
- Faculty members perform various roles like instructor, trainer, guide, and mentor. OBE focuses on the skills like life skills, basic skills, professional and vocational skills, intellectual skills, and interpersonal and personal skills. All the teachers aim at fulfilling the objective of the OBE.

20.Distance education/online education:

- The affiliating university currently does not provide online courses. However, students are encouraged to enroll in various courses such as MOOCs (Massive Open Online Courses) and Online Skills Courses to enhance their skills and knowledge.
- Faculty members adopt an online lecture method to deliver their teachings effectively.
- Moreover, students are provided with online study materials, including notes and multiple-choice questions (MCQs), to support their learning process.

Extended Profile

1.Programme

1.1	115
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	796
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	477
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	152
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	15
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	18
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	155483/-
4.3 Total number of computers on campus for academic purposes	18

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution strictly adheres to the curriculum prescribed by Sant Gadge Baba Amravati University, Amravati. Teachers design and implement the annual plan accordingly. The Principal collects feedback from departmental meetings to ensure smooth progress and proper distribution of syllabi among faculty members, ensuring timely completion of the assigned syllabus. For student assessment, various evaluations such as Unit Tests, Viva Voce, Practicals, Internals, and group discussions are conducted by the departments. Unit Tests are held regularly to assess students' progress. Semester-wise exams conducted by the affiliating University provide comprehensive evaluations of students' academic performance. This approach ensures effective teaching and evaluation, fostering a conducive learning environment for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgbau.ac.in/Syllabus/syllabus.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, the affiliated university releases its calendar, which the institution duly adheres to by following the university's guidelines in preparing its own academic calendar. This ensures effective scheduling and coordination. The academic calendar includes the unit test schedule within the semester and the preparatory test at the semester's end, facilitating proper planning and preparation. Furthermore, the institution considers co-curricular activities such as subject inaugurations, conferences, and field visits, along with extracurricular activities like in-depth activities, sports exhibitions, and outreach programs, during the planning phase of the academic calendar. Teachers maintain control and ensure compliance with the curricular delivery program through a well-structured teaching plan and its implementation via daily notes. This meticulous approach helps in the seamless execution of the curriculum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.accy.ac.in/pdf/ACADEMIC%20CALENDAR%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for

B. Any 3 of the above

**UG/PG programs Design and Development
of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

299

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

299

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programs, universal moral and social values, sensitivity towards gender issues, and environmental consciousness are imbibed in the students. 1. Gender sensitization programs like lectures, seminars, and workshops. 2. Environmental education through projects, fieldwork, and Green Audit. 3. Students are also encouraged to participate in different programs like online quiz contests organized by other Institutions for enhancing awareness related to the environment. 4. Human values are promoted through the activities of the NSS. The NSS unit of the College refers to the Handbook of NSS of the University for illuminating young minds about the duties and responsibilities of the citizens of this country. 5. Community outreach and other social welfare programs. 6. Observance of various Days like Youth Day, World Environment Day, International Women's Day, Int. AIDS Day, Int. Mother Tongue Day, Education Day, Ghalib Day, Vachan Prerna Divas etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

NIL

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://accy.ac.in/pdf/Students%20Satisfactory%20Survey.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

980

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

681

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive approach to assess and cater to the learning levels of its students, tailoring special programs for both advanced and slow learners. For advanced learners, the following approaches are adopted: 1. Assign more complex and intellectually stimulating home assignments. 2. Provide access to a well-equipped library with advanced reference materials. 3. Offer incentives and recognition in the form of prizes for outstanding achievements. 4. Encourage participation in inter-college and intra-college competitions to nurture a competitive spirit. To uplift slow learners, the following strategies are employed: 1. Conduct one-on-one interactions to understand the challenges faced by vulnerable students. 2. Identify specific areas of weakness to address them effectively. 3. Administer special tests designed for slow learners to gauge their progress accurately. 4. Organize remedial classes tailored to their needs, providing additional support beyond regular class hours. Through these thoughtful initiatives, the institution fosters an inclusive learning environment that empowers all students to reach their full potential.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
798	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new teaching methods, fostering a holistic approach to education. 1. To extend beyond theoretical knowledge, the institution adopts various student-centric learning techniques like workshops, seminars, film shows, group discussions, and field trips, inspiring and engaging students actively. 2. Student-centric methods are an integral part of the faculty's pedagogy, supported by the college through modern facilities such as smart classrooms, interactive projectors, smartboards, and a well-equipped computer lab, leveraging technology for enhanced learning experiences. Department-specific initiatives include: 1. The Department of Urdu organizes programs to celebrate the anniversaries of Urdu legends like Allama Iqbal and Mirza Ghalib, fostering awareness and appreciation of their contributions. 2. The Department of English conducts programs like Grammar tests, Spoken and Written English sessions to strengthen students' language skills. 3. The Department of Marathi organizes poster-making and quiz competitions, encouraging creativity and knowledge-sharing. 4. The Language Literary Forum (English, Marathi, Urdu & Persian) hosts various events to improve students' skills and instill human values. 5. The Department of Commerce arranges visits to Banks and Small Scale Industries, providing practical exposure and industry insights. The institution's proactive approach and diverse initiatives create a student-centric learning environment, empowering learners to develop comprehensive skills and knowledge.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The institution's ICT-enabled learning environment fosters the development of creative thinking, critical analysis, and scientific temper among students. 2. Teachers utilize ICT tools intermittently, and some have established YouTube channels to share study materials not only with college students but also with the broader society. 3. Faculty members are equipped with the necessary facilities for creating computer-aided teaching-learning material. Both faculty and students have access to modern teaching aids. 4. During the pandemic, ICT has proven to be an effective mode of teaching and learning. Regular classes are conducted through online platforms, following a fixed routine set by the institution. Additionally, subject-wise WhatsApp groups have been created. 5. In addition to facilitating teaching and learning, these WhatsApp groups are used to communicate important instructions, examination details, scholarship information, and various activities and programs to the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://youtu.be/igNNOXrHT_M

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

27

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. The institution has established a committee responsible for ensuring the fair and transparent implementation of internal assessments. 2. The Examination Committee takes charge of coordinating all internal examinations within the institution. 3. The committee coordinator oversees the smooth conduction and evaluation of Unit Tests, Common Tests, and other internal assessments. 4. The examination process includes the meticulous setting of question papers, timely evaluation of answer scripts, and proper management of marks within the designated timeframe. 5. Regular tutorials are conducted, and the internal evaluation comprises Internal Examinations, Viva-voce, Practical assessments, and Incentive Marks.

File Description	Documents
Any additional information	View File
Link for additional information	https://accy.ac.in/pdf/COLLEGE%20MANUAL.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. The examination process involves two levels: internal examinations consisting of unit tests, home assignments, and projects. 2. The college has an Examination Committee and a designated College Examination Officer, following the guidelines of S.G.B.A.U., responsible for addressing examination-related grievances. 3. In the academic year 2020-21, all examinations were conducted online using the Multiple Choice Questions (MCQs) format. 4. The university declared subject results on alternate days, resulting in a smooth process and no complaints from students. 5. For grievances related to marks, mark sheets, and other issues, students submit complaints through the Exam Committee, which is then forwarded to the university. 6. The university addresses these grievances within 30 days and provides rectified mark sheets within the same timeframe. The mechanism for redressing grievances: 1. Students have a window of 7 days from the result declaration to lodge complaints. 2. All grievances are resolved within the stipulated timeframe. 3. Grievances concerning internal examinations, practical examinations, or viva voce are handled by the respective department heads. 4. Matters related to external examinations receive an open hearing for fair resolution.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs) are designed based on specific attributes, including: 1. Knowledge Outcomes: Disciplinary knowledge and subject-related hard skills. 2. Skill Outcomes: Communication skills, research-related skills, and other relevant abilities. 3. Generic Competencies: Critical thinking, problem solving, analytical reasoning, teamwork, etc. 4. Attitude/Values Outcomes: Scientific reasoning, moral and ethical awareness, lifelong learning, etc. The process of formulating POs involves course coordinators preparing them, and teachers, under the guidance of the department head, defining Course Outcomes (COs). Stakeholder input, particularly from alumni, is taken into consideration. Communication of POs, Programme Specific Outcomes (PSOs), and COs is ensured through various channels: 1. The college website, under the IQAC tab, displays detailed POs, PSOs, and COs of all departments for continuous access by stakeholders. 2. Induction programs acquaint new students with the POs and PSOs. 3. Parent-teacher meetings inform parents about the outcomes. 4. Teachers hold introductory lectures each term, familiarizing students with the COs of their respective subjects. 5. The department head communicates the outcomes to teachers during meetings. This robust communication mechanism ensures that all stakeholders are well-informed about the objectives and expectations of the academic programs offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes (POs) are designed based on specific attributes, including: 1. Knowledge Outcomes: Disciplinary knowledge and subject-related hard skills. 2. Skill Outcomes: Communication skills, research-related skills, and other relevant abilities. 3. Generic Competencies: Critical thinking, problem-solving, analytical reasoning, teamwork, etc. 4. Attitude/Values Outcomes: Scientific reasoning, moral and ethical awareness, lifelong learning, etc. The process of formulating POs involves course coordinators preparing them, and teachers, under the guidance of the department head, defining Course Outcomes (COs). Stakeholder input, particularly from alumni, is taken into consideration. Communication of POs, Programme Specific Outcomes (PSOs), and COs is ensured through various channels: 1. The college website, under the IQAC tab, displays detailed POs, PSOs, and COs of all departments for continuous access by stakeholders. 2. Induction programs acquaint new students with the POs and PSOs. 3. Parent-teacher meetings inform parents about the outcomes. 4. Teachers hold introductory lectures each term, familiarizing students with the COs of their respective subjects. 5. The department head communicates the outcomes to teachers during meetings. This robust communication mechanism ensures that all stakeholders are well-informed about the objectives and expectations of the academic programs offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

109

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://accy.ac.in/pdf/COLLEGE%20MANUAL.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://accy.ac.in/pdf/pp/2.7.1%20Student%20Satisfaction%20Survey%](https://accy.ac.in/pdf/pp/2.7.1%20Student%20Satisfaction%20Survey%20)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

07 lakh

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute aims at building the students into noble citizens of the Nation. In order to achieve this goal all the faculty members thoroughly imbibe the significance of human values in students. In the same way to create social sensitivity in students, to make them aware of the social debt, several extension and outreach activities are organized. The following activities are carried out during the year: 1. The department of NSS organizes various extension activities like Blood Donation Camp, Street Play, Gender sensitization, Environmental Consciousness, and Human Values inculcation programs. 2. The Department of English organized an extension activity in a neighboring village under the concept "Mahavidyalaya Aplya Dari". (College at Your Door) 3. Tree Plantation, International Yoga Day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

450

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. The college follows the infrastructure facilities and resources specified in the Government of Maharashtra resolution no. NGC 2012 / (247/12) / MS4 dated 2nd September 2013. It is situated in a serene rural area, offering quality education. 2. There are a total of 8 classrooms, out of which 3 are equipped with ICT facilities. 3. The college has 2 laboratories (HEC & COMPUTER LAB.), 2 staffrooms, and 1 seminar hall. 4. Additional facilities

include an open-air stage and store rooms. 5. Outdoor facilities cater to sports like cricket, kabaddi, long jump, kho-kho, athletics, volleyball, and basketball, while indoor games are available in the multipurpose auditorium. 6. The college provides basic amenities such as separate staff and student parking, a canteen, drinking water coolers, first-aid, solar-powered night lamps, and well-maintained washrooms for men, ladies, boys, and girls, along with a girls' common room. 7. The library is partially computerized and well-equipped with a stockroom and reading hall. It offers a collection of books and resources that cater to the users' needs, efficiently utilizing the infrastructure. 8. As a social service, the multipurpose hall and ground are provided free of cost to the poor and needy for celebrating functions like marriage and religious processions (Dindis). The college's well-maintained infrastructure and amenities contribute to a conducive learning environment and promote social welfare initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://accy.ac.in/pdf/pp/4.1.1%20The%20Institution%20has%20adequate%20infrastructure%20and%20physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The institution boasts a spacious auditorium or multipurpose hall, ideal for hosting cultural programs and indoor games. Additionally, there is an open-air stage designated for flag hoisting and open-air events. 2. For sports enthusiasts, the college offers outdoor facilities for football, hockey, athletics, and other track and field events. Furthermore, separate volleyball and basketball courts are available, along with indoor game options like table tennis, carom, chess, and badminton in the multipurpose hall. 3. Yoga Day is celebrated annually, with expert demonstrations to promote the importance of yoga. 4. The Sports Committee actively organizes sports activities throughout the year, culminating in an annual sports meet. Many students from the college have achieved commendable ranks in various competitions at the International, National, and Regional levels. These facilities and initiatives demonstrate the college's commitment to promoting a healthy and active lifestyle among its students and encouraging

their participation and achievements in sports and cultural events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://accy.ac.in/pdf/pp/4.1.2%20The%20Institution%20has%20adequate%20facilities%20for%20cultural%20activities,%20sports,%20games%20(indoor,%20outdoor),%20gymnasium,%20yoga%20centre%20etc..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,79,381/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is not is automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	N/A

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

54,896/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. The institute offers a partial internet facility to its users. 2. The library is partially automated, incorporating some digital systems. 3. Internet access is available exclusively for the staff members. 4. Certain processes like admission, salary distribution, and scholarship management are computerized. 5. The college possesses a total of 15 computers for both academic and administrative purposes. 6. Despite the lack of full internet connectivity, the teaching-learning process continued smoothly through online mode, utilizing WhatsApp groups for students. Though the institution may not have a comprehensive internet infrastructure, it has managed to leverage available resources effectively to ensure uninterrupted teaching and learning activities through innovative means.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

11

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4,68,132/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Classroom, furniture, and laboratory maintenance are the responsibility of respective department staff and attendants, overseen by the Head of the Department. HODs and other in-charges submit maintenance requests to the Principal. 2. Computer maintenance, peripheral repairs, and replacements are handled by technical support staff appointed by the Principal. 3. The maintenance and supervision of sports equipment, fitness facilities, grounds, and courts are managed by the Physical Director and the sports committee. 4. Equipment maintenance for water pumping plants and sewage follows preventive maintenance schedules and guidelines set by the equipment supplier. 5. The Principal presents maintenance proposals to the college management for final decisions based on priorities. 6. The Principal delegates tasks to relevant personnel. 7. Regular maintenance work is promptly carried out, while lengthier projects are scheduled during vacations. 8. The Physical Education department is responsible for maintaining sports facilities and equipment. 9. Annual stock checking is conducted, and various departments maintain stock books. 10. The library provides reprography facilities and undertakes periodic activities like the weeding of old books, binding, and pest control. 11. A collaborative effort among the Management, Principal, and College staff, through various committees, has significantly enhanced and strengthened infrastructure for academic, research, and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://accy.ac.in/pages/weblink_agar.php#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

421

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

48

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students played a proactive role in various activities, and their assistance was sought in planning, organizing, and conducting these events. Some of the activities include: 1. During the lockdown, the mentor-mentee scheme facilitated effective communication between teachers and students. 2. Social extension activities were conducted by both the social extension committee and various departments. 3. Some students took the initiative to prepare masks for college staff and for distribution in society. 4. In different departments, students actively engaged in activities such as creating banners, producing sanitizers and masks, and contributing articles. 5. Students enthusiastically participated in online quizzes related to various subjects. 6. Despite the limitations imposed by the pandemic, students participated in small groups for activities like tree plantation and street plays. Overall, students' active involvement in these activities has been instrumental in promoting a positive and engaged college community, even amidst challenging circumstances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Institution is not registered. However, an Alumni Meet is organized every year. Several programs are organized to have interaction of the former students with the present students. They share their achievements complications and difficulties that motivate the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

1. Arts Commerce College, Yeoda follows a decentralized administration approach, promoting transparency in all decision-making processes. 2. The college is committed to decentralization and participative management, encompassing both administrative and academic activities. 3. The principal is vested with the authority to make decisions on academic and co-curricular activities, as delegated by the governing body. 4. The governing body convenes regularly to oversee and monitor the institute's operations. 5. The principal conducts regular meetings with program coordinators to discuss departmental activities. 6. Program coordinators hold meetings with faculty and non-teaching staff in their respective departments to deliberate on various activities. 7. The principal, under the guidance of the management, establishes different committees to facilitate the successful functioning of the institution. By embracing decentralization and participative management, the college ensures effective governance and collaboration among stakeholders, leading to a well-rounded educational experience for students and an efficient administrative setup.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pages/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Arts Commerce College, Yeoda, adopts a decentralized administration approach, ensuring complete transparency in the decision-making process. 2. The college remains committed to the principle of decentralization and participative management, extending to all administrative and academic functions. 3. Empowered by the governing body, the principal holds authority in determining Academic and Co-curricular activities. 4. Regular meetings of the governing body are conducted to monitor and oversee the institute's activities. 5. The principal conducts frequent meetings with program coordinators, facilitating discussions on departmental activities. 6. Program coordinators engage in meetings with faculty and non-teaching staff within their departments to exchange ideas and address various concerns. 7. Under the guidance of the management, the principal establishes

diverse committees to ensure the smooth and successful operation of the institution. By embracing decentralization and fostering participative management, the college strengthens collaboration among stakeholders, leading to an efficient and transparent administration and an enriching academic environment.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/COLLEGE%20MANUAL.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The functional Internal Quality Assurance Cell (IQAC) of the college has meticulously prepared the perspective plan, engaging in extensive discussions and deliberations with various stakeholders. Supported by the benevolent management, the plan aims to strengthen different aspects of the college through annual quality initiatives. Key aspects of the perspective plan include:

1. Preparing an Annual Quality Assurance Report for college activities.
2. Creating a healthy campus environment, free from issues like ragging and sexual harassment.
3. Establishing collaborations with surrounding institutions and organizations.
4. Expanding curricular, co-curricular, and extracurricular activities.
5. Encouraging increased participation in online courses (MOOCs).
6. Motivating staff to use ICT-enabled tools and innovative teaching methods.
7. Inspiring students to participate in sports competitions at national and international levels.
8. Encouraging teachers to pursue and complete Ph.D. research work.
9. Motivating faculty members to attend Orientation, Refresher, FDPs, and Short-Term courses for enhancing their API score.
10. Active participation in UGC and government-sponsored programs.

At the end of each year, a comprehensive review is conducted to assess the implementation and progress of the various aspects outlined in the perspective plan. This thoughtful and well-structured plan ensures continuous quality improvement and the overall advancement of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.accy.ac.in/pdf/pp/6.2.1%20%20The%20institutional%20Strategic%20perspective%20plan%20is%20effectively%20deployed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college's administrative structure is composed of several key bodies and committees essential to its functioning. The apex body, known as the Executive Body, consists of 7 members, including the President, Secretary, Treasurer, and others, overseeing the overall operations. The Principal, as the administrative head and member secretary of the College Development Committee (CDC), leads the institution with support from the Internal Quality Assurance Cell (IQAC).
- The College Development Committee (CDC) comprises 15 members, including HODs, teacher and non-teaching representatives, student and alumni representatives, an IQAC coordinator, and a local member, responsible for development and decision-making. IQAC, with 20 members, plays a crucial role in enhancing quality, including faculty, student, alumni, industrialist, and non-teaching representatives.
- Each department has a dedicated Head of Department (HOD) responsible for administrative matters, reporting directly to the Principal. The Office Head Clerk oversees administrative tasks, with assistance from senior clerks, junior clerks, and peons. The Librarian manages library resources and provides support to students and faculty.
- Various committees with decentralized administration involve faculty, non-teaching staff, and students, each assigned specific tasks. This well-organized administrative setup ensures efficient governance and continuous quality enhancement in the college.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/Procedures_and_policies.pdf
Link to Organogram of the Institution webpage	https://accy.ac.in/pages/about_society.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. The teaching staff is granted duty leave to participate in various UGC-MHRDC-sponsored courses, including Orientation Programme, Refresher, Short Term, FDP, etc., enhancing their professional development. 2. Both teaching and non-teaching staff are entitled to different types of leaves, such as Casual Leave, Medical Leave, Maternity Leave, etc., as per state government, university statutes, and UGC guidelines. 3. The college provides indoor and outdoor sports facilities to both teaching and non-teaching staff, promoting their physical well-being and recreational activities. 4. Recognizing the efforts of the staff, the college acknowledges their academic and non-academic achievements, ensuring adherence to GPF and DCPS norms. 5. The physical and mental well-being of the staff is a top priority, with health camps organized periodically, providing specialized medical assistance to college staff. 6. The Physical Education

Department offers various facilities to the staff for engaging in physical activities, promoting a healthy lifestyle. 7. The director of physical education provides guidance and support to students and college staff during their workout sessions. 8. The department also conducts yoga camps, led by experts, benefiting many senior staff members by promoting relaxation and stress relief.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/pp/6.3.1%20The%20institution%20has%20effective%20welfare%20measures%20for%20teaching%20and%20non-%20teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution adheres to a performance appraisal system guided by UGC and Joint Directorate of Higher Education, Maharashtra. The Annual Quality Assurance Report highlights efforts to assess and enhance performance. Key components of the system: 1. Teachers

submit PBAS information to the Principal for evaluation. 2. Annual Proformas are submitted to the IQAC by teachers and librarian cell-in charges for data collation and verification. 3. PBAS formats for Career Advancement under CAS are forwarded to the affiliating S.G.B. Amravati University after approval by an Internal Scrutiny Committee. 4. All staff submit Confidential Reports to the Principal via HoD. 5. Teachers' performance is evaluated through student feedback, and the Principal provides guidance accordingly. 6. Staff maintain Daily Notes Diaries, submitted to the Principal monthly. 7. IQAC conducts regular reviews of administrative and academic progress. 8. After evaluation by the Principal and management, feedback is communicated to departments for improvement. The comprehensive appraisal system ensures continuous improvement, fostering excellence in teaching and administration.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/pp/6.3.5%20Institutions%20Performance%20Appraisal%20System%20for%20teaching%20and%20non-%20teaching%20s%20taff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external audits are conducted to ensure financial transparency and accountability in the institution. The internal auditor meticulously examines: 1. All receipts and payment vouchers to verify financial transactions. 2. The utilization of funds received from various agencies to ensure proper allocation. 3. A separate mechanism is in place to maintain financial discipline within the college. The parent society appoints an external auditor who assesses: 1. The purchase register and dead stock register to monitor inventory management. 2. Library records and accession register for proper maintenance of resources. 3. Whether grants are utilized as per prescribed procedures and within budgetary limits. 4. Any queries raised by the auditor are promptly clarified, leaving no pending queries. The robust audit system guarantees adherence to financial regulations, contributing to the institution's effective financial management and responsible use of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college raises funds through various sources, including student fees and salary grants from the government. For purchases, a well-defined procedure is followed, with the Purchase Committee thoroughly reviewing vendor quotations and making decisions based on comparative analysis. The committee also authorizes infrastructure development on campus. 1. Each year, a budget is prepared, considering the needs of departments, offices, and committees. 2. The budget is presented to and approved by the parent society. 3. Utilization of the budgeted amount is closely monitored, requiring special permission for non-budgeted expenses. 4. Timely internal and external financial audits ensure compliance. 5. Fees received from students are used for college development, faculty and staff salaries, and undergo proper auditing. 6. Funds received from sources like the library and sports services strengthen those respective areas. 7. Technology is increasingly integrated into the teaching-learning process. 8. Regular maintenance of academic and physical facilities is undertaken. Through effective financial management and auditing, the college ensures transparency and responsible utilization of

resources, enhancing academic and infrastructure facilities for the benefit of its students and staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As an advisory and evaluative body, the Internal Quality Assurance Cell (IQAC) has played a crucial role in enhancing the college's overall quality and effectiveness in strategic planning and implementation. During the challenging academic year 2020-21, IQAC successfully adapted the delivery of curricular, co-curricular, and extracurricular activities amid the lockdown. Key contributions of IQAC include: 1. Working on quality improvement in various areas, with the Academic Planning Committee preparing detailed academic plans and optimizing infrastructure utilization. 2. Preparing and uploading the Academic Calendar on the institutional website. 3. Implementing quality improvement strategies in curriculum development, teaching-learning, examination and evaluation, and research and development. 4. Initiating Capacity Building Programmes for teaching and administrative staff, focusing on enhancing domain knowledge. 5. Improving the teaching-learning process, with a particular emphasis on digital modes. 6. Developing and utilizing ICT tools in daily teaching-learning and administration. 7. Establishing functional collaborations with institutions and organizations. 8. Motivating staff and students to engage in extension services, especially during the pandemic. 9. Conducting webinars for teachers, students, and mentees. 10. Collecting feedback from all stakeholders on the curriculum. 11. Conducting Student Satisfaction surveys. 12. Setting and reviewing departmental goals. 13. Reviewing the functioning of college committees. IQAC's comprehensive efforts have significantly contributed to the college's continuous improvement, ensuring a high standard of education and a positive learning experience for all stakeholders.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/pp/6.5.1.%20updated.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's functional IQAC adheres to norms and consists of Teacher Representatives, Management Members, Administrative Staff Representatives, and nominees from Local Society, Students, Alumni, Employers, Industry, and Parents. A feedback committee within IQAC regularly collects input from all stakeholders, leading to actions that involve communicating with teachers and suggesting bridge courses, add-on courses, remedial courses, and ICT-based teaching methods for enhanced teaching-learning. IQAC organizes an induction program for students, introducing them to the syllabus and college infrastructure. Departmental presentations and discussions facilitate the exchange of teaching methodologies. Training sessions are conducted by IQAC to define learning outcomes and ensure their attainment. Periodic work done reports on teaching-learning and co-curricular activities are expected from teachers. IQAC reviews the annual Performance Based Appraisal Form filled out by teachers for API verification, fostering faculty performance improvement. These initiatives demonstrate IQAC's significant contribution to the college's academic and overall development, promoting a collaborative and quality-driven learning environment.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The institution has taken several measures to promote gender equity and equality among its students and employees. It incorporates gender equality principles into various aspects of campus life, including co-curricular activities, admissions, administrative functionality, and academic activities. The institution regularly organizes awareness programs related to women's safety and security, and it celebrates Women's Day by highlighting success stories of accomplished women. Encouraging girls' participation in co-curricular and extra-curricular activities is a priority, and during the Induction Program, awareness is created about gender equity.
- The institution also ensures gender equity through facilities dedicated to women, such as the Girls' Common Room and separate spaces in the library reading room. Moreover, the campus provides safety facilities for both students and staff. The institute emphasizes gender-neutral policies when appreciating faculty and nominating women faculty members as conveners of various committees.
- In addition to following UGC norms, the institution has established committees to address grievances, prevent sexual harassment, and maintain discipline. The Women's Cell plays

a crucial role in promoting a "gender equality environment." Despite having a complaint box on campus, no complaints from girls have been received, leading the institution to proudly assert its status as a gender-neutral educational institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://accy.ac.in/pdf/WOMENSSAFETYANDSECURITY.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college has implemented state-of-the-art methods for managing degradable and non-degradable waste. Waste is sorted into green and blue bins for proper segregation. Additionally, biodegradable waste is used as fertilizer for plants in the garden.
- Solid waste is collected and converted into compost through a composite pit. To reduce paper usage, circulars like emails and various social media platforms are utilized.
- Liquid waste is gathered in closed collection tanks and utilized for watering lawns, plants, and trees on the campus.
- E-waste management involves the safe and scientific disposal

of broken or usable electronic items. Our college ensures responsible disposal by transferring all e-waste to certified e-waste recyclers.

- **Note:** Our college is an exception in terms of managing biomedical waste, hazardous chemicals, and radioactive waste since such waste is not generated here.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://accy.ac.in/pdf/pp/7.1.3.%20PROCEDURE%20OF%20WASTE%20MANAGEMENT%20ADOPTED%20IN%20THE%20COLLEGE.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution prioritizes the philosophy of equality and maintains a harmonious work environment where students, staff, and management from diverse backgrounds coexist peacefully without any discrimination. Embracing socio-cultural and linguistic differences, the college celebrates national and international festivals to foster unity. It strictly enforces a Zero Tolerance policy against discrimination, ensuring all departments and committees adhere to this principle.
- To accommodate the heterogeneous population, administrative circulars and academic endeavors are provided in both the official language and convenient regional languages. The college offers a wide variety of library resources, including English, Marathi, Persian and Urdu literature on various subjects, providing members with unique learning opportunities and promoting their comfortable development. With a commitment to diversity, the institution stands as a beacon of inclusivity and acceptance in all aspects of its operations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The institution is dedicated to sensitizing students and employees about the values, rights, duties, and responsibilities of citizens. Collaborating with various departments, the college organizes programs to highlight civil society's importance in present-day democracy.
- The college has a strong commitment to these initiatives, and some of the planned programs include blood donation camps, celebration of national days, cleanliness/plantation drives, Constitution Day observance, contributions to national disasters, environmental awareness campaigns, gender sensitization programs, and voter's day awareness programs.
- The institution also focuses on inducting students on values, rights, duties, and responsibilities and maintains a plastic-free campus to promote environmental sustainability. Although some programs were impacted by the pandemic, the institution's dedication to citizen sensitization remains unwavering.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all the important events and days of national and international importance on the college premises along with the students. The days of national leaders, freedom fighters, and social workers are celebrated on the campus along with the teaching, and non-teaching staff, and students. The days are celebrated with the Principal address to the students where the importance of the day is explained and its relevance in today's time. Students are asked for their maximum attendance at the programs and the days celebrated. Students get inspired by the action of the great people whose day is being celebrated and get more inspired to work for a better future and stronger future for the country. NATIONAL DAY CELEBRATION 1: Birth Anniversary of Dr. S.R.Ranganathan (13th August 2020) 2: Independence Day (15th August 2020) 3: Constitutional Day Celebration (26th November 2020) 4: Babasaheb Ambedkar Mahaparinirwan Divas (6th December 2020) 5: Savitribai Phule Birth Anniversary (3rd January 2021) 6: Republic Day Celebrations (26th January 2021) INTERNATIONAL DAY CELEBRATION 1. World Environment Day (5 June) 2. International Yoga Day (21 June) 3. International Youth Day (12 August) 4. World AIDS Day (1 December) 5. International Women's Day (8 March)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

FIRST BEST PRACTICE : "The College at Your Doorstep" is a best practice implemented by Arts Commerce College, Yeoda, to ensure continued educational engagement and learning for students in rural areas during and after the COVID-19 pandemic. The objectives include bridging the gap between students and the college, promoting accessibility through online education and door-to-door meetings, and improving attendance and academic performance. Digital learning modules, online lectures, personalized mentorship, study materials distribution, and skill development webinars are key components of the practice. The initiative has led to improved attendance, academic performance, and increased college-student interaction. Challenges like the fear of COVID-19, digital divide, faculty training, and financial support were addressed to make this practice successful.

SECOND BEST PRACTICE: "UNESCO's International Days Celebration" is a best practice implemented by Arts Commerce College, Yeoda, to promote awareness and educate the community on global issues while commemorating achievements in various fields. The college celebrates five international days: International Tourism Day, International Yoga Day, World Population Day, World AIDS Day, and International Women's Day. Each celebration involves educational events, expert speakers, rallies, and seminars. The practices help students develop cultural awareness, embrace sustainable development, advocate for reproductive health, fight against HIV/AIDS stigma, and support gender equality. These initiatives empower students to become responsible global citizens and contribute to positive change.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arts Commerce College, Yeoda, established in 1994, has a mission to provide higher education opportunities to the youth in Yeoda and surrounding villages through their "The College at Your

Doorstep" initiative. This scheme comprises three key approaches:

1. Mentor-Mentee Scheme: The college fosters a close relationship between mentors and students, offering support in attendance monitoring, subject selection, exam preparation, and financial assistance through outstanding fees and scholarships.
2. Social Media for Education: Leveraging social media platforms, the college promotes education and facilitates distance learning. Students can submit assignments electronically, receive additional instructions, access exam results, and learn about college programs.
3. College at Your Doorstep Campaign: To address low attendance in villages, the college organizes rallies, displays banners and slogan cards, and employs street plays to raise awareness about education's significance and the opportunities available at the college. By implementing these strategies, Arts Commerce College, Yeoda, aims to bridge the gap in higher education accessibility and positively impact students' lives in the region. Through personalized mentorship, technological outreach, and community engagement, the college endeavors to bring education to the doorsteps of aspiring learners in Yeoda and its neighboring areas.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution strictly adheres to the curriculum prescribed by Sant Gadge Baba Amravati University, Amravati. Teachers design and implement the annual plan accordingly. The Principal collects feedback from departmental meetings to ensure smooth progress and proper distribution of syllabi among faculty members, ensuring timely completion of the assigned syllabus. For student assessment, various evaluations such as Unit Tests, Viva Voce, Practicals, Internals, and group discussions are conducted by the departments. Unit Tests are held regularly to assess students' progress. Semester-wise exams conducted by the affiliating University provide comprehensive evaluations of students' academic performance. This approach ensures effective teaching and evaluation, fostering a conducive learning environment for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgbau.ac.in/Syllabus/syllabus.asp x

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, the affiliated university releases its calendar, which the institution duly adheres to by following the university's guidelines in preparing its own academic calendar. This ensures effective scheduling and coordination. The academic calendar includes the unit test schedule within the semester and the preparatory test at the semester's end, facilitating proper planning and preparation. Furthermore, the institution considers co-

curricular activities such as subject inaugurations, conferences, and field visits, along with extracurricular activities like in-depth activities, sports exhibitions, and outreach programs, during the planning phase of the academic calendar. Teachers maintain control and ensure compliance with the curricular delivery program through a well-structured teaching plan and its implementation via daily notes. This meticulous approach helps in the seamless execution of the curriculum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.accy.ac.in/pdf/ACADEMIC%20CALENDAR%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****09**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**299****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****299**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programs, universal moral and social values, sensitivity towards gender issues, and environmental consciousness are imbibed in the students. 1. Gender sensitization programs like lectures, seminars, and workshops. 2. Environmental education through projects, fieldwork, and Green Audit. 3. Students are also encouraged to participate in different programs like online quiz contests organized by other Institutions for enhancing awareness related to the environment. 4. Human values are promoted through the activities of the NSS. The NSS unit of the College refers to the Handbook of NSS of the University for illuminating young minds about the duties and responsibilities of the citizens of this country. 5. Community outreach and other social welfare programs. 6. Observance of various Days like Youth Day, World Environment Day, International Women's Day, Int. AIDS Day, Int. Mother Tongue Day, Education Day, Ghalib Day, Vachan Prerna Divas etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

NIL

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://accy.ac.in/pdf/Students%20Satisfactory%20Survey.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

980

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

681

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive approach to assess and cater to the learning levels of its students, tailoring special programs for both advanced and slow learners. For advanced learners, the following approaches are adopted: 1. Assign more complex and intellectually stimulating home assignments. 2. Provide access to a well-equipped library with advanced reference materials. 3. Offer incentives and recognition in the form of prizes for outstanding achievements. 4. Encourage participation in inter-college and intra-college competitions to nurture a competitive spirit. To uplift slow learners, the following strategies are employed: 1. Conduct one-on-one interactions to understand the challenges faced by vulnerable students. 2. Identify specific areas of weakness to address them effectively. 3. Administer special tests designed for slow learners to gauge their progress accurately. 4. Organize remedial classes tailored to their needs, providing additional support beyond regular class hours. Through these thoughtful initiatives, the institution fosters an inclusive learning environment that empowers all students to reach their full potential.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
798	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new teaching methods, fostering a holistic approach to education. 1. To extend beyond theoretical knowledge, the institution adopts various student-centric learning techniques like workshops, seminars, film shows, group discussions, and field trips, inspiring and engaging students actively. 2. Student-centric methods are an integral part of the faculty's pedagogy, supported by the college through modern facilities such as smart classrooms, interactive projectors, smartboards, and a well-equipped computer lab, leveraging technology for enhanced learning experiences. Department-specific initiatives include: 1. The Department of Urdu organizes programs to celebrate the anniversaries of Urdu legends like Allama Iqbal and Mirza Ghalib, fostering awareness and appreciation of their contributions. 2. The Department of English conducts programs like Grammar tests, Spoken and Written English sessions to strengthen students' language skills. 3. The Department of Marathi organizes poster-making and quiz competitions, encouraging creativity and knowledge-sharing. 4. The Language Literary Forum (English, Marathi, Urdu & Persian) hosts various events to improve students' skills and instill human values. 5. The Department of Commerce arranges visits to Banks and Small Scale Industries, providing practical exposure and industry insights. The institution's proactive approach and diverse initiatives create a student-centric learning environment, empowering learners to develop comprehensive skills and knowledge.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The institution's ICT-enabled learning environment fosters the development of creative thinking, critical analysis, and scientific temper among students. 2. Teachers utilize ICT tools intermittently, and some have established YouTube channels to share study materials not only with college students but also with the broader society. 3. Faculty members are equipped with the necessary facilities for creating computer-aided teaching-learning material. Both faculty and students have access to modern teaching aids. 4. During the pandemic, ICT has proven to be an effective mode of teaching and learning. Regular classes are conducted through online platforms, following a fixed routine set by the institution. Additionally, subject-wise WhatsApp groups have been created. 5. In addition to facilitating teaching and learning, these WhatsApp groups are used to communicate important instructions, examination details, scholarship information, and various activities and programs to the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://youtu.be/igNNOXrHT_M

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

27

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

1. The institution has established a committee responsible for ensuring the fair and transparent implementation of internal assessments. 2. The Examination Committee takes charge of coordinating all internal examinations within the institution. 3. The committee coordinator oversees the smooth conduction and evaluation of Unit Tests, Common Tests, and other internal assessments. 4. The examination process includes the meticulous setting of question papers, timely evaluation of answer scripts, and proper management of marks within the designated timeframe. 5. Regular tutorials are conducted, and the internal evaluation comprises Internal Examinations, Viva-voce, Practical assessments, and Incentive Marks.

File Description	Documents
Any additional information	View File
Link for additional information	https://accy.ac.in/pdf/COLLEGE%20MANUAL.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. The examination process involves two levels: internal examinations consisting of unit tests, home assignments, and projects. 2. The college has an Examination Committee and a designated College Examination Officer, following the guidelines of S.G.B.A.U., responsible for addressing examination-related grievances. 3. In the academic year 2020-21, all examinations were conducted online using the Multiple Choice Questions (MCQs) format. 4. The university declared subject results on alternate days, resulting in a smooth process and no complaints from students. 5. For grievances related to marks, mark sheets, and other issues, students submit complaints through the Exam Committee, which is then forwarded to the university. 6. The university addresses these grievances within 30 days and provides rectified mark sheets within the same timeframe. The mechanism for redressing grievances: 1. Students have a window of 7 days from the result declaration to lodge complaints. 2. All grievances are resolved within the stipulated timeframe. 3. Grievances concerning internal examinations, practical examinations, or viva voce are handled by the respective department heads. 4. Matters related to external examinations receive an open hearing for fair

resolution.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs) are designed based on specific attributes, including: 1. Knowledge Outcomes: Disciplinary knowledge and subject-related hard skills. 2. Skill Outcomes: Communication skills, research-related skills, and other relevant abilities. 3. Generic Competencies: Critical thinking, problem solving, analytical reasoning, teamwork, etc. 4. Attitude/Values Outcomes: Scientific reasoning, moral and ethical awareness, lifelong learning, etc. The process of formulating POs involves course coordinators preparing them, and teachers, under the guidance of the department head, defining Course Outcomes (COs). Stakeholder input, particularly from alumni, is taken into consideration. Communication of POs, Programme Specific Outcomes (PSOs), and COs is ensured through various channels: 1. The college website, under the IQAC tab, displays detailed POs, PSOs, and COs of all departments for continuous access by stakeholders. 2. Induction programs acquaint new students with the POs and PSOs. 3. Parent-teacher meetings inform parents about the outcomes. 4. Teachers hold introductory lectures each term, familiarizing students with the COs of their respective subjects. 5. The department head communicates the outcomes to teachers during meetings. This robust communication mechanism ensures that all stakeholders are well-informed about the objectives and expectations of the academic programs offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes (POs) are designed based on specific attributes, including: 1. Knowledge Outcomes: Disciplinary knowledge and subject-related hard skills. 2. Skill Outcomes: Communication skills, research-related skills, and other relevant abilities. 3. Generic Competencies: Critical thinking, problem-solving, analytical reasoning, teamwork, etc. 4. Attitude/Values Outcomes: Scientific reasoning, moral and ethical awareness, lifelong learning, etc. The process of formulating POs involves course coordinators preparing them, and teachers, under the guidance of the department head, defining Course Outcomes (COs). Stakeholder input, particularly from alumni, is taken into consideration. Communication of POs, Programme Specific Outcomes (PSOs), and COs is ensured through various channels: 1. The college website, under the IQAC tab, displays detailed POs, PSOs, and COs of all departments for continuous access by stakeholders. 2. Induction programs acquaint new students with the POs and PSOs. 3. Parent-teacher meetings inform parents about the outcomes. 4. Teachers hold introductory lectures each term, familiarizing students with the COs of their respective subjects. 5. The department head communicates the outcomes to teachers during meetings. This robust communication mechanism ensures that all stakeholders are well-informed about the objectives and expectations of the academic programs offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

109

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://accy.ac.in/pdf/COLLEGE%20MANUAL.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://accy.ac.in/pdf/pp/2.7.1%20Student%20Satisfaction%20Survey%](https://accy.ac.in/pdf/pp/2.7.1%20Student%20Satisfaction%20Survey%20)

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

07 lakh

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute aims at building the students into noble citizens of the Nation. In order to achieve this goal all the faculty members thoroughly imbibe the significance of human values in students. In the same way to create social sensitivity in students, to make them aware of the social debt, several extension and outreach activities are organized. The following activities are carried out during the year: 1. The department of NSS organizes various extension activities like Blood Donation Camp, Street Play, Gender sensitization, Environmental Consciousness, and Human Values inculcation programs. 2. The Department of English organized an extension activity in a neighboring village under the concept "Mahavidyalaya Aplya Dari". (College at Your Door) 3. Tree Plantation, International Yoga Day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

450

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. The college follows the infrastructure facilities and resources specified in the Government of Maharashtra resolution no. NGC 2012 / (247/12) / MS4 dated 2nd September 2013. It is situated in a serene rural area, offering quality education. 2. There are a total of 8 classrooms, out of which 3 are equipped with ICT facilities. 3. The college has 2 laboratories (HEC & COMPUTER LAB.), 2 staffrooms, and 1 seminar hall. 4. Additional facilities include an open-air stage and store rooms. 5. Outdoor facilities cater to sports like cricket, kabaddi, long jump, kho-kho, athletics, volleyball, and basketball, while indoor games are available in the multipurpose auditorium. 6. The college provides basic amenities such as separate staff and student parking, a canteen, drinking water coolers, first-aid, solar-powered night lamps, and well-maintained washrooms for men, ladies, boys, and girls, along with a girls' common room. 7. The library is partially computerized and well-equipped with a stockroom and reading hall. It offers a collection of books and resources that cater to the users' needs, efficiently utilizing the infrastructure. 8. As a social service, the multipurpose hall and ground are provided free of cost to the poor and needy for celebrating functions like marriage and religious processions (Dindis). The college's well-maintained infrastructure and amenities contribute to a conducive learning environment and promote social welfare initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://accy.ac.in/pdf/pp/4.1.1%20The%20Institution%20has%20adequate%20infrastructure%20and%20physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The institution boasts a spacious auditorium or multipurpose hall, ideal for hosting cultural programs and indoor games. Additionally, there is an open-air stage designated for flag hoisting and open-air events. 2. For sports enthusiasts, the college offers outdoor facilities for football, hockey, athletics, and other track and field events. Furthermore, separate volleyball and basketball courts are available, along with indoor game options like table tennis, carom, chess, and badminton in the multipurpose hall. 3. Yoga Day is celebrated annually, with expert demonstrations to promote the importance of yoga. 4. The Sports Committee actively organizes sports activities throughout the year, culminating in an annual sports meet. Many students from the college have achieved commendable ranks in various competitions at the International, National, and Regional levels. These facilities and initiatives demonstrate the college's commitment to promoting a healthy and active lifestyle among its students and encouraging their participation and achievements in sports and cultural events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://accy.ac.in/pdf/pp/4.1.2%20The%20Institution%20has%20adequate%20facilities%20for%20cultural%20activities,%20sports,%20games%20(indoor,%20outdoor),%20gymnasium,%20yoga%20centre%20etc..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2,79,381/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is not is automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	N/A

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

54,896/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. The institute offers a partial internet facility to its users. 2. The library is partially automated, incorporating some digital systems. 3. Internet access is available exclusively for the staff members. 4. Certain processes like admission, salary distribution, and scholarship management are computerized. 5. The college possesses a total of 15 computers for both academic and administrative purposes. 6. Despite the lack of full internet connectivity, the teaching-learning process continued smoothly through online mode, utilizing WhatsApp groups for students. Though the institution may not have a comprehensive internet infrastructure, it has managed to leverage available resources effectively to ensure uninterrupted teaching and learning activities through innovative means.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

11

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4,68,132/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Classroom, furniture, and laboratory maintenance are the responsibility of respective department staff and attendants, overseen by the Head of the Department. HODs and other in-charges submit maintenance requests to the Principal. 2. Computer maintenance, peripheral repairs, and replacements are handled by technical support staff appointed by the Principal. 3. The maintenance and supervision of sports equipment, fitness facilities, grounds, and courts are managed by the Physical Director and the sports committee. 4. Equipment maintenance for water pumping plants and sewage follows preventive maintenance schedules and guidelines set by the equipment supplier. 5. The Principal presents maintenance proposals to the college management for final decisions based on priorities. 6. The Principal delegates tasks to relevant personnel. 7. Regular maintenance work is promptly carried out, while lengthier projects are scheduled during vacations. 8. The Physical Education department is responsible for maintaining sports facilities and equipment. 9. Annual stock checking is conducted, and various departments maintain stock books. 10. The library provides reprography facilities and undertakes periodic activities like the weeding of old books, binding, and pest control. 11. A collaborative effort among the Management, Principal, and College staff, through various committees, has significantly enhanced and strengthened infrastructure for

academic, research, and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://accy.ac.in/pages/weblink_agar.php#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

421

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
120	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
120	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

48

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students played a proactive role in various activities, and their assistance was sought in planning, organizing, and conducting these events. Some of the activities include: 1. During the lockdown, the mentor-mentee scheme facilitated effective communication between teachers and students. 2. Social extension activities were conducted by both the social extension committee and various departments. 3. Some students took the initiative to prepare masks for college staff and for distribution in society. 4. In different departments, students actively engaged in activities such as creating banners, producing sanitizers and masks, and contributing articles. 5. Students enthusiastically participated in online quizzes related to various subjects. 6. Despite the limitations imposed by the pandemic, students participated in small groups for activities like tree plantation and street plays. Overall, students' active involvement in these activities has been instrumental in promoting a positive and engaged college community, even amidst challenging circumstances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Institution is not registered. However, an Alumni Meet is organized every year. Several programs are organized to have interaction of the former students with the present students. They share their achievements complications and difficulties that motivate the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. Arts Commerce College, Yeoda follows a decentralized

administration approach, promoting transparency in all decision-making processes. 2. The college is committed to decentralization and participative management, encompassing both administrative and academic activities. 3. The principal is vested with the authority to make decisions on academic and co-curricular activities, as delegated by the governing body. 4. The governing body convenes regularly to oversee and monitor the institute's operations. 5. The principal conducts regular meetings with program coordinators to discuss departmental activities. 6. Program coordinators hold meetings with faculty and non-teaching staff in their respective departments to deliberate on various activities. 7. The principal, under the guidance of the management, establishes different committees to facilitate the successful functioning of the institution. By embracing decentralization and participative management, the college ensures effective governance and collaboration among stakeholders, leading to a well-rounded educational experience for students and an efficient administrative setup.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pages/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Arts Commerce College, Yeoda, adopts a decentralized administration approach, ensuring complete transparency in the decision-making process. 2. The college remains committed to the principle of decentralization and participative management, extending to all administrative and academic functions. 3. Empowered by the governing body, the principal holds authority in determining Academic and Co-curricular activities. 4. Regular meetings of the governing body are conducted to monitor and oversee the institute's activities. 5. The principal conducts frequent meetings with program coordinators, facilitating discussions on departmental activities. 6. Program coordinators engage in meetings with faculty and non-teaching staff within their departments to exchange ideas and address various concerns. 7. Under the guidance of the management, the principal establishes diverse committees to ensure the smooth and successful operation of the institution. By embracing

decentralization and fostering participative management, the college strengthens collaboration among stakeholders, leading to an efficient and transparent administration and an enriching academic environment.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/COLLEGE%20MANUAL.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The functional Internal Quality Assurance Cell (IQAC) of the college has meticulously prepared the perspective plan, engaging in extensive discussions and deliberations with various stakeholders. Supported by the benevolent management, the plan aims to strengthen different aspects of the college through annual quality initiatives. Key aspects of the perspective plan include: 1. Preparing an Annual Quality Assurance Report for college activities. 2. Creating a healthy campus environment, free from issues like ragging and sexual harassment. 3. Establishing collaborations with surrounding institutions and organizations. 4. Expanding curricular, co-curricular, and extracurricular activities. 5. Encouraging increased participation in online courses (MOOCs). 6. Motivating staff to use ICT-enabled tools and innovative teaching methods. 7. Inspiring students to participate in sports competitions at national and international levels. 8. Encouraging teachers to pursue and complete Ph.D. research work. 9. Motivating faculty members to attend Orientation, Refresher, FDPs, and Short-Term courses for enhancing their API score. 10. Active participation in UGC and government-sponsored programs. At the end of each year, a comprehensive review is conducted to assess the implementation and progress of the various aspects outlined in the perspective plan. This thoughtful and well-structured plan ensures continuous quality improvement and the overall advancement of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.accy.ac.in/pdf/pp/6.2.1%20%20The%20institutional%20Strategic%20perspective%20plan%20is%20effectively%20deployed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college's administrative structure is composed of several key bodies and committees essential to its functioning. The apex body, known as the Executive Body, consists of 7 members, including the President, Secretary, Treasurer, and others, overseeing the overall operations. The Principal, as the administrative head and member secretary of the College Development Committee (CDC), leads the institution with support from the Internal Quality Assurance Cell (IQAC).
- The College Development Committee (CDC) comprises 15 members, including HODs, teacher and non-teaching representatives, student and alumni representatives, an IQAC coordinator, and a local member, responsible for development and decision-making. IQAC, with 20 members, plays a crucial role in enhancing quality, including faculty, student, alumni, industrialist, and non-teaching representatives.
- Each department has a dedicated Head of Department (HOD) responsible for administrative matters, reporting directly to the Principal. The Office Head Clerk oversees administrative tasks, with assistance from senior clerks, junior clerks, and peons. The Librarian manages library resources and provides support to students and faculty.
- Various committees with decentralized administration involve faculty, non-teaching staff, and students, each assigned specific tasks. This well-organized administrative setup ensures efficient governance and continuous quality enhancement in the college.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/Procedures_and_policies.pdf
Link to Organogram of the Institution webpage	https://accy.ac.in/pages/about_society.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. The teaching staff is granted duty leave to participate in various UGC-MHRDC-sponsored courses, including Orientation Programme, Refresher, Short Term, FDP, etc., enhancing their professional development. 2. Both teaching and non-teaching staff are entitled to different types of leaves, such as Casual Leave, Medical Leave, Maternity Leave, etc., as per state government, university statutes, and UGC guidelines. 3. The college provides indoor and outdoor sports facilities to both teaching and non-teaching staff, promoting their physical well-being and recreational activities. 4. Recognizing the efforts of the staff, the college acknowledges their academic and non-academic achievements, ensuring adherence to GPF and DCPS norms. 5. The physical and mental well-being of the staff is a top priority, with health camps organized periodically,

providing specialized medical assistance to college staff. 6. The Physical Education Department offers various facilities to the staff for engaging in physical activities, promoting a healthy lifestyle. 7. The director of physical education provides guidance and support to students and college staff during their workout sessions. 8. The department also conducts yoga camps, led by experts, benefiting many senior staff members by promoting relaxation and stress relief.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/pp/6.3.1%20The%20institution%20has%20effective%20welfare%20measures%20for%20teaching%20and%20non-%20teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution adheres to a performance appraisal system guided by UGC and Joint Directorate of Higher Education, Maharashtra. The Annual Quality Assurance Report highlights

efforts to assess and enhance performance. Key components of the system: 1. Teachers submit PBAS information to the Principal for evaluation. 2. Annual Proformas are submitted to the IQAC by teachers and librarian cell-in charges for data collation and verification. 3. PBAS formats for Career Advancement under CAS are forwarded to the affiliating S.G.B. Amravati University after approval by an Internal Scrutiny Committee. 4. All staff submit Confidential Reports to the Principal via HoD. 5. Teachers' performance is evaluated through student feedback, and the Principal provides guidance accordingly. 6. Staff maintain Daily Notes Diaries, submitted to the Principal monthly. 7. IQAC conducts regular reviews of administrative and academic progress. 8. After evaluation by the Principal and management, feedback is communicated to departments for improvement. The comprehensive appraisal system ensures continuous improvement, fostering excellence in teaching and administration.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/pp/6.3.5%20Institutions%20Performance%20Appraisal%20System%20for%20teaching%20and%20non-%20teaching%20staff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external audits are conducted to ensure financial transparency and accountability in the institution. The internal auditor meticulously examines: 1. All receipts and payment vouchers to verify financial transactions. 2. The utilization of funds received from various agencies to ensure proper allocation. 3. A separate mechanism is in place to maintain financial discipline within the college. The parent society appoints an external auditor who assesses: 1. The purchase register and dead stock register to monitor inventory management. 2. Library records and accession register for proper maintenance of resources. 3. Whether grants are utilized as per prescribed procedures and within budgetary limits. 4. Any queries raised by the auditor are promptly clarified,

leaving no pending queries. The robust audit system guarantees adherence to financial regulations, contributing to the institution's effective financial management and responsible use of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college raises funds through various sources, including student fees and salary grants from the government. For purchases, a well-defined procedure is followed, with the Purchase Committee thoroughly reviewing vendor quotations and making decisions based on comparative analysis. The committee also authorizes infrastructure development on campus. 1. Each year, a budget is prepared, considering the needs of departments, offices, and committees. 2. The budget is presented to and approved by the parent society. 3. Utilization of the budgeted amount is closely monitored, requiring special permission for non-budgeted expenses. 4. Timely internal and external financial audits ensure compliance. 5. Fees received from students are used for college development, faculty and staff salaries, and undergo proper auditing. 6. Funds received

from sources like the library and sports services strengthen those respective areas. 7. Technology is increasingly integrated into the teaching-learning process. 8. Regular maintenance of academic and physical facilities is undertaken. Through effective financial management and auditing, the college ensures transparency and responsible utilization of resources, enhancing academic and infrastructure facilities for the benefit of its students and staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As an advisory and evaluative body, the Internal Quality Assurance Cell (IQAC) has played a crucial role in enhancing the college's overall quality and effectiveness in strategic planning and implementation. During the challenging academic year 2020-21, IQAC successfully adapted the delivery of curricular, co-curricular, and extracurricular activities amid the lockdown. Key contributions of IQAC include: 1. Working on quality improvement in various areas, with the Academic Planning Committee preparing detailed academic plans and optimizing infrastructure utilization. 2. Preparing and uploading the Academic Calendar on the institutional website. 3. Implementing quality improvement strategies in curriculum development, teaching-learning, examination and evaluation, and research and development. 4. Initiating Capacity Building Programmes for teaching and administrative staff, focusing on enhancing domain knowledge. 5. Improving the teaching-learning process, with a particular emphasis on digital modes. 6. Developing and utilizing ICT tools in daily teaching-learning and administration. 7. Establishing functional collaborations with institutions and organizations. 8. Motivating staff and students to engage in extension services, especially during the pandemic. 9. Conducting webinars for teachers, students, and mentees. 10. Collecting feedback from all stakeholders on the curriculum. 11. Conducting Student Satisfaction surveys. 12. Setting and reviewing departmental goals. 13. Reviewing the functioning of college committees. IQAC's comprehensive efforts

have significantly contributed to the college's continuous improvement, ensuring a high standard of education and a positive learning experience for all stakeholders.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/pp/6.5.1.%20update d.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's functional IQAC adheres to norms and consists of Teacher Representatives, Management Members, Administrative Staff Representatives, and nominees from Local Society, Students, Alumni, Employers, Industry, and Parents. A feedback committee within IQAC regularly collects input from all stakeholders, leading to actions that involve communicating with teachers and suggesting bridge courses, add-on courses, remedial courses, and ICT-based teaching methods for enhanced teaching-learning. IQAC organizes an induction program for students, introducing them to the syllabus and college infrastructure. Departmental presentations and discussions facilitate the exchange of teaching methodologies. Training sessions are conducted by IQAC to define learning outcomes and ensure their attainment. Periodic work done reports on teaching-learning and co-curricular activities are expected from teachers. IQAC reviews the annual Performance Based Appraisal Form filled out by teachers for API verification, fostering faculty performance improvement. These initiatives demonstrate IQAC's significant contribution to the college's academic and overall development, promoting a collaborative and quality-driven learning environment.

File Description	Documents
Paste link for additional information	https://accy.ac.in/pdf/PROGRAM-&-LEARNING- OUTCOMES-OF-THE-COURSES.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://accy.ac.in/pdf/PROGRAM-&-LEARNING-OUTCOMES-OF-THE-COURSES.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The institution has taken several measures to promote gender equity and equality among its students and employees. It incorporates gender equality principles into various aspects of campus life, including co-curricular activities, admissions, administrative functionality, and academic activities. The institution regularly organizes awareness programs related to women's safety and security, and it celebrates Women's Day by highlighting success stories of accomplished women. Encouraging girls' participation in co-curricular and extra-curricular activities is a priority, and during the Induction Program, awareness is created about gender equity.
- The institution also ensures gender equity through facilities dedicated to women, such as the Girls' Common

Room and separate spaces in the library reading room. Moreover, the campus provides safety facilities for both students and staff. The institute emphasizes gender-neutral policies when appreciating faculty and nominating women faculty members as conveners of various committees.

- In addition to following UGC norms, the institution has established committees to address grievances, prevent sexual harassment, and maintain discipline. The Women's Cell plays a crucial role in promoting a "gender equality environment." Despite having a complaint box on campus, no complaints from girls have been received, leading the institution to proudly assert its status as a gender-neutral educational institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://accy.ac.in/pdf/WOMENSSAFETYANDSECURITY.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college has implemented state-of-the-art methods for managing degradable and non-degradable waste. Waste is sorted into green and blue bins for proper segregation.

Additionally, biodegradable waste is used as fertilizer for plants in the garden.

- Solid waste is collected and converted into compost through a composite pit. To reduce paper usage, circulars like emails and various social media platforms are utilized.
- Liquid waste is gathered in closed collection tanks and utilized for watering lawns, plants, and trees on the campus.
- E-waste management involves the safe and scientific disposal of broken or usable electronic items. Our college ensures responsible disposal by transferring all e-waste to certified e-waste recyclers.
- Note: Our college is an exception in terms of managing biomedical waste, hazardous chemicals, and radioactive waste since such waste is not generated here.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://accy.ac.in/pdf/pp/7.1.3.%20PROCEDURE%20OF%20WASTE%20MANAGEMENT%20ADOPTED%20IN%20THE%20COLLEGE.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,

B. Any 3 of the above

mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution prioritizes the philosophy of equality and maintains a harmonious work environment where students, staff, and management from diverse backgrounds coexist peacefully without any discrimination. Embracing socio-cultural and linguistic differences, the college celebrates national and international festivals to foster unity. It strictly enforces a Zero Tolerance policy against discrimination, ensuring all departments and committees adhere to this principle.
- To accommodate the heterogeneous population, administrative circulars and academic endeavors are provided in both the official language and convenient regional languages. The college offers a wide variety of library resources, including English, Marathi, Persian and Urdu literature on various subjects, providing members with unique learning opportunities and promoting their comfortable development. With a commitment to diversity, the institution stands as a beacon of inclusivity and acceptance in all aspects of its operations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The institution is dedicated to sensitizing students and employees about the values, rights, duties, and responsibilities of citizens. Collaborating with various departments, the college organizes programs to highlight civil society's importance in present-day democracy.
- The college has a strong commitment to these initiatives, and some of the planned programs include blood donation camps, celebration of national days, cleanliness/plantation drives, Constitution Day observance, contributions to national disasters, environmental awareness campaigns, gender sensitization programs, and voter's day awareness programs.
- The institution also focuses on inducting students on values, rights, duties, and responsibilities and maintains a plastic-free campus to promote environmental sustainability. Although some programs were impacted by the pandemic, the institution's dedication to citizen sensitization remains unwavering.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics

B. Any 3 of the above

programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all the important events and days of national and international importance on the college premises along with the students. The days of national leaders, freedom fighters, and social workers are celebrated on the campus along with the teaching, and non-teaching staff, and students. The days are celebrated with the Principal address to the students where the importance of the day is explained and its relevance in today's time. Students are asked for their maximum attendance at the programs and the days celebrated. Students get inspired by the action of the great people whose day is being celebrated and get more inspired to work for a better future and stronger future for the country. NATIONAL DAY CELEBRATION 1: Birth Anniversary of Dr. S.R.Ranganathan (13th August 2020) 2: Independence Day (15th August 2020) 3: Constitutional Day Celebration (26th November 2020) 4: Babasaheb Ambedkar Mahaparinirwan Divas (6th December 2020) 5: Savitribai Phule Birth Anniversary (3rd January 2021) 6: Republic Day Celebrations (26th January 2021) INTERNATIONAL DAY CELEBRATION 1. World Environment Day (5 June) 2. International Yoga Day (21 June) 3. International Youth Day (12 August) 4. World AIDS Day (1 December) 5. International Women's Day (8 March)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

FIRST BEST PRACTICE : "The College at Your Doorstep" is a best practice implemented by Arts Commerce College, Yeoda, to ensure continued educational engagement and learning for students in rural areas during and after the COVID-19 pandemic. The objectives include bridging the gap between students and the college, promoting accessibility through online education and door-to-door meetings, and improving attendance and academic performance. Digital learning modules, online lectures, personalized mentorship, study materials distribution, and skill development webinars are key components of the practice. The initiative has led to improved attendance, academic performance, and increased college-student interaction. Challenges like the fear of COVID-19, digital divide, faculty training, and financial support were addressed to make this practice successful.

SECOND BEST PRACTICE: "UNESCO's International Days Celebration" is a best practice implemented by Arts Commerce College, Yeoda, to promote awareness and educate the community on global issues while commemorating achievements in various fields. The college celebrates five international days: International Tourism Day, International Yoga Day, World Population Day, World AIDS Day, and International Women's Day. Each celebration involves educational events, expert speakers, rallies, and seminars. The practices help students develop cultural awareness, embrace sustainable development, advocate for reproductive health, fight against HIV/AIDS stigma, and support gender equality. These initiatives empower students to become responsible global citizens and contribute to positive change.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arts Commerce College, Yeoda, established in 1994, has a mission to provide higher education opportunities to the youth in Yeoda and surrounding villages through their "The Colleeat Your Doorstep" initiative. This scheme comprises three key approaches: 1. Mentor-Mentee Scheme: The college fosters a close relationship between mentors and students, offering support in attendance monitoring, subject selection, exam preparation, and financial assistance through outstanding fees and scholarships. 2. Social Media for Education: Leveraging social media platforms, the college promotes education and facilitates distance learning. Students can submit assignments electronically, receive additional instructions, access exam results, and learn about college programs. 3. College at Your Doorstep Campaign: To address low attendance in villages, the college organizes rallies, displays banners and slogan cards, and employs street plays to raise awareness about education's significance and the opportunities available at the college. By implementing these strategies, Arts Commerce College, Yeoda, aims to bridge the gap in higher education accessibility and positively impact students' lives in the region. Through personalized mentorship, technological outreach, and community engagement, the college endeavors to bring education to the doorsteps of aspiring learners in Yeoda and its neighboring areas.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college has ambitious plans for the upcoming session, focusing on various aspects of development and growth: 1. Enhancing Sports Infrastructure: The college aims to invest in

improving sports facilities to encourage and nurture students' athletic talents. 2. Contribution to "Unnat Bharat Abhiyan": The institution plans to actively participate in the national campaign to uplift rural communities through various social initiatives. 3. Skill-Based Courses: New courses with a focus on practical skills and employability will be introduced to prepare students for the evolving job market. 4. National and International Exposure: The college seeks to motivate and support students to participate in national and international sports and cultural events to showcase their talents on a global platform. 5. Plastic-Free Campus: To contribute to environmental sustainability, the college is determined to create a plastic-free campus by implementing eco-friendly practices. 6. Encouraging Research: Initiatives will be taken to foster a research-oriented culture among students, inspiring them to explore innovative ideas and engage in meaningful research activities. 7. Competitive Exam Preparation: The college aims to provide comprehensive support and resources to students aspiring for competitive examinations, aiming to increase the success rate in such exams. These future plans demonstrate the college's commitment to holistic development, social responsibility, and creating a conducive environment for students' overall growth and success.